

# Transcript Request Form

Stuart Graduate School of Business  
Illinois Institute of Technology

## Applicant Instructions

Please fill out this entire form and send it to each school you have attended (if more than one school, please photocopy this form before filling it out). Since most institutions charge a fee for issuing transcripts, be sure to inquire about this and enclose the appropriate payment. Please do not send this form directly to Stuart Graduate School of Business.

## Registrar Instructions

Please staple the applicant's transcript to this form and send directly to:

Admission Office  
Stuart Graduate School of Business  
Illinois Institute of Technology  
565 West Adams Street, 4th Floor  
Chicago, Illinois 60661-3691

To: Registrar \_\_\_\_\_  
Name of College or University

Applicant's Name (Print) \_\_\_\_\_  
Family Name / Last First Middle

Applicant's Address \_\_\_\_\_  
Street City / State / Zip / Country

Social Security or Identifying No. \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Dates of enrollment: from \_\_\_\_\_ to \_\_\_\_\_  
Month / Year Month / Year

Degree conferred (if applicable) \_\_\_\_\_  
Degree Month / Year

I hereby request that my transcripts be sent directly to Stuart Graduate School of Business, at Illinois Institute of Technology.

\_\_\_\_\_  
Signature of Applicant Date